

# FORM FOR DATA SUBJECTS TO EXERCISE THEIR RIGHTS

I, the undersigned, ..... born in ..... on ....., exercise hereby the following rights pursuant to articles 15-22 of EU Regulation 2016/679:

## 1. Access to personal data

(Art. 15 of EU Regulation 2016/679)

I, the undersigned, (only tick the boxes that apply):

- ask to obtain confirmation as to whether or not my personal data are being processed;
- in case of confirmation, I request to obtain access to such data, copy thereof, and any information dealt with under letters a) to h) of art. 15, paragraph 1 of EU Regulation 2016/679, and in particular;
- the purposes of the processing;
- the categories of personal data processing;
- the recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations;
- the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;
- the origin of the personal data (i.e. the person or specific source from which data were acquired);
- the existence of automated decision-making, including profiling, and meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.

## 2. Request of action on data

(Articles 16-18 of EU Regulation 2016/679)

I, the undersigned, request to carry out the following operations (only tick the boxes that apply):

- rectification and/or updating of data (art. 16 of EU Regulation 2016/679);
- deletion of data (art. 17, paragraph 1, of EU Regulation 2016/679), for the following reasons (specify which ones):
  - a) \_\_\_\_\_;
  - b) \_\_\_\_\_;
  - c) \_\_\_\_\_;
- in the cases dealt with in art. 17, paragraph 2 of EU Regulation 2016/679, the statement that the Data Controller has informed other Data Controllers of the request from the data subjects to delete links, copies or reproductions of their personal data;
- restriction to processing (art. 18) for the following reasons (only tick the boxes that apply):
  - contest the accuracy of personal data;
  - data processing is unlawful;
  - data are required by the data subject for the establishment, exercise or defence of legal claims in court proceedings;
  - the data subject has objected to processing pursuant to art. 21, paragraph 1 of EU Regulation 2016/679.

This request refers to (specify personal data, data categories or type of processing dealt with):

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## 3. Data Portability

(Art. 20 of EU Regulation 2016/679)

Referring to all the personal data provided to the Data Controller, I, the undersigned, request (only tick the boxes that apply):

- to receive data in a structured, commonly used and machine-readable format;
- to forward directly to the following other Data Controller (specify identification and contact details of the Data Controller):  
\_\_\_\_\_
  - all the personal data provided by the Data Controller;
  - a subset of these data.

This request refers to (specify personal data, data categories or type of processing dealt with):

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Notes:  
Enclose copy of an ID

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature:  
\_\_\_\_\_